

ALEXANDRIA TOWNSHIP COMMITTEE
Re Organization Meeting January 4, 2012
MINUTES

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Township website (www.alexandria-nj.us) as required by the Open Public Meetings Act. The meeting was called to order by Attorney Butler at 7:03 PM.

ROLL CALL: Committeeman Swift, Committeeman Plumer, Mr. Abraham and Attorney Michael Butler for Attorney Kimson were present.

FLAG SALUTE:

- Attorney Butler administered the Oath of Office to Committeeman Abraham for a 3-year term
- Attorney Butler called for a nomination for Mayor;

Committeeman Swift nominated Committeeman Plumer and the nomination was seconded by Comm. Abraham. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Comm. Plumer, abstain. Mayor Plumer took over the conduction of the meeting

- Mayor Plumer made the following appointments:
 - Deputy Mayor - Committeeman Harry Swift
 - Health Chairman – Committeeman Paul Abraham
 - Road Chairman – Committeeman Harry Swift

VARIOUS APPOINTMENTS BY THE MAYOR

Agricultural/Open Space Advisory Committee

Floyd Evans, William Fritsche, Frank Hahola, Jim Pauch, Gabe Sipos

Board of Adjustment

Dennis Canavan – Alternate #1

Alternate #2 position is still open.

Environmental Commission

Dave Scarinci and Jay Arancio

Tony Tavera – Alternate #1

Donna Maglione – Alternate #2

Historic Preservation Commission

Audra Tursa

Marilyn Smith – Alternate #1

Alternate #2 Position is still open.

Senior Services Municipal Coordinator

Harry Swift

Gabe Plumer – Alternate

Planning Board

Peter Kluber

Michelle Garay – Environmental Commission Representative

Paul Abraham –Township Committee Representative

Harry Swift – Mayor’s Designee
Mike Giannone – Alternate #1

Park & Recreation Commission

Mary Jo Tufaro and BJ Jacobson
Mark Yaros –Alternate #2

Emergency Management Coordinator

Gerald Twardy

Perc Test Witness

Peter Kluber and William Groah

SWAC Representative

Keith Kiskel

Zoning Officer

Jim Pauch

Representative to Joint Municipal Court

Gabe Plumer
Paul Abraham - Alternate

PLEASE NOTE:

An electronic copy of the Employee Manual will be sent to all appointees. Within 60 days appointees must sign the receipt page and return to Clerk as well as watch the Harassment Video supplied by the insurance company, and sign notification with the Clerk that they have watched the required media.

SELF INSURANCE COMMISSIONER

Cathy Reese.....1 year term

PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

Cathy Reese1 year term

DOG WARDEN

Hunterdon Humane Animal Shelter, by Contract

BOARD OF HEALTH

Consisting of 2 Committeeman; Mayor, the Tax Assessor and Physician

Comm. Abraham made a motion, seconded by Comm. Swift to approve the above appointments.

Roll Call: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

Attorney Butler gave the Oath of Office to those volunteers present

Assemblyman Peterson was introduced and spoke briefly to the public

ADDITIONAL APPOINTMENTS BY THE MAYOR

DESIGNATE OFFICIAL NEWSPAPER

Hunterdon County Democrat
Star Ledger – Daily
Courier News – Alternate Daily

SET DATE AND TIME FOR 2012 TOWNSHIP COMMITTEE MEETINGS

Second Wednesday of each month at 7:35 PM

BANKS FOR DEPOSITORIES

Fulton Bank (formerly Skylands Community Bank)
Bank of America
TD Bank
PNC Bank
Riegel Federal Credit Union

LOCATION FOR POSTING NOTICES

Alexandria Township Municipal Office and Official Township website:
www.alexandria-nj.us

Comm. Swift made a motion, seconded by Comm. Abraham to approve the above appointments.
Roll Call: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

ANNUAL RESOLUTIONS

- Resolution 2012-100 Open Public Meetings Act
- Resolution 2012-101 Official Newspaper
- Resolution 2012-102 Notice of Meeting
- Resolution 2012-103 Social Security Agent
- Resolution 2012-104 Assessment Search Agent
- Resolution 2012-105 Tax Collector's Refund Policy
- Resolution 2012-106 Interest Rates on Delinquent Taxes
- Resolution 2012-107 Grace Period for Taxes
- Resolution 2012-108 Filing of Appeals
- Resolution 2012-109 Cash Management Plan
- Resolution 2012-110 Drug Free Work Place
- Resolution 2012-111 Civil Rights Policy

Comm. Swift made a motion, seconded by Comm. Abraham to approve Resolutions 2012-111 thru 2012-111. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

RESOLUTION 2012-112 TEMPORARY BUDGET

Comm. Swift made a motion, seconded by Comm. Abraham to approve the Temporary Budget for 2012. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

INSURANCE

| | |
|---------------------|---|
| Resolution 2012-113 | Appointment of Fund Commissioner |
| Resolution 2012-114 | Appointment of Risk Management Consultant |
| Resolution 2012-115 | Join the Statewide Insurance Fund |

Comm. Abraham made a motion, seconded by Comm. Swift to approve Resolutions 2012-113 thru 2012-115. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

APPROVAL OF THE ALEXANDRIA TOWNSHIP EMPLOYEE MANUAL

Comm. Swift made a motion, seconded by Comm. Abraham to approve the Employees Manual with the 2012 revisions. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

ANNOUNCEMENTS

The Alexandria **Board of Health** will *re-organize* at 7:15 PM, Wednesday, January 4, 2012 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting will begin at 7:30 PM.

The Alexandria **Agriculture/Open Space Committee** will *re-organize* at 7:00 PM, Wednesday, January 11, 2012 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Planning Board** will *re-organize* at 7:15 PM, Thursday, January 5, 2012 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting is scheduled for Thursday, January 19, 2012 at 7:30 PM at the Alexandria Middle School.

The Alexandria **Board of Adjustment** will *re-organize* at 7:30 PM, Thursday, January 5, 2012 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting for January is cancelled and the next monthly meeting is scheduled for February 2, 2012.

The Alexandria **Environmental Commission** will *re-organize* at 7:30 PM, Tuesday, January 10, 2012 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting for January is cancelled and the next meeting is scheduled for February 28, 2012 at 7:30 PM at the Alexandria Middle School.

The Alexandria **Park and Recreation Commission** will *re-organize* at 7:30 PM, Tuesday, January 10, 2012 at Alexandria Park, 242 Little York Mt. Pleasant Road, Milford, New Jersey. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Historic Preservation Commission** will *re-organize* at 7:30 PM, Thursday, January 12, 2012 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting will follow immediately thereafter

PUBLIC COMMENTS: There were no public comments

MOTION TO ADJOURN

Comm. Abraham made a motion, seconded by Comm. Swift to adjourn. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. Meeting was adjourned at 7:25 PM.

Cathy Reese, RMC, Township Clerk

Please note: Due to the large number of Resolutions approved at this meeting, copies of the Resolutions are attached and not spread in full within the minutes.